

## ERASMUS+ HIGHER EDUCATION MOBILITY

### Call for applications for Student mobility for studies 2023-24 academic year

#### **Art. 1 Purpose of the call and general regulations**

1. This call regulates the application procedure for student mobility in the framework of the **Erasmus+ International Credit Mobility project** between **The University of Messina**, Italy and **Business and Technology**, Georgia.

#### **Art. 2 Admission requirements**

2.1 In order to apply prospective candidates must be enrolled at (Business and Technology University) at the moment of application and for the whole duration of the mobility.

In addition

- Undergraduate students must carry out their mobility from the second year of their studies.

#### 2.2 Language proficiency

Applicants are required to be proficient in English at level B2 and/or Italian (or others) at level B2 of the CEFR respectively, and to provide certification or the required level (BTU Institutional test result or international Language Certificate).

#### 2.3 In/compatibility

- The same student may participate in Erasmus+ mobility periods totaling up to 12 months maximum per each cycle of study (Bachelor or equivalent, Master or equivalent, Doctoral level), independently from the number and type of mobility activities. Previous Erasmus+ and Erasmus Mundus experiences must be taken into account for calculation purposes;
- Selected beneficiaries will not be allowed to benefit from any other grant provided by the European Commission for mobility for study / for teaching /training for the same period;
- Beneficiaries must carry out their mobility activities in a country different from the country where they have their accommodation during their studies (for students) or from the country of residence (for staff);
- Candidates with a double nationality must specify the nationality under which they submit their scholarship application.

#### 2.4 Ineligibility

- If, at any stage in the application procedure, it is established that the information provided by the applicant has been knowingly falsified, the candidate will be disqualified from the selection process.
- Students who receive an Erasmus+ grant will fully or partially reimburse the EU grant if they do not comply with the terms of the grant agreement and/or if they fail to complete and submit the final online

report, unless they are prevented from completing their planned activities abroad due to a case of force majeure.

### **Art. 3 Activities**

#### **Mobility for studies:**

Erasmus+ grants for study are awarded for full time study activities, at first, second and third study cycles. The studies in which the beneficiaries are enrolled must be leading to a recognized degree or another recognized tertiary level qualification.

### **Art. 4 Grants**

4.1 Grantees will receive a grant as a contribution to their costs for travel and individual support during their mobility.

They are specified in the table below:

INDIVIDUAL GRANT	INDIVIDUAL SUPPORT
Students	850€ per month
TRAVEL	
Students	Travel costs will be covered by the project (up to the amounts defined by the E+ programme on the basis of the distance bands. Changes will not be covered)

4.2 Erasmus+ selected students will continue to pay fees to their sending university but will benefit from tuition waiver from their host university.

4.3 The mobility period must be carried out continuously and it must not be split into different periods.

4.4 Selected candidates accepting the scholarship will sign a scholarship contract listing their duties and responsibilities. They will be required to comply with the local admission requirements and registration procedures at the Host University.

4.5 Special needs support

Extra financial support may be available for beneficiaries with special needs:

- *students in disadvantaged economic conditions based on income as established by individual national provisions (certifiable or self-declarable)*
- *students with disabilities or certifiable physical, health and mental problems according to individual national provisions (certifiable or self-declarable)*
- *students with minor children (self-declaration)*
- *caregiver students (self-declaration)*
- *working students (self-declaration)*
- *students orphaned by at least one parent (self- declaration)*
- *students who are children of victims of terrorism and organized crime (self-declaration)*
- *professional student athletes (self-declaration)*
- *students from ethnic, linguistic or religious minorities (self-declaration)*
- *refugee students or asylum seekers (self-declaration)*

- *students belonging to a socially vulnerable group or a national minority (self-declaration)*
- *students with geographical barriers, living in remote areas, on small islands.... (self-declaration)*

## **Art. 5 Admission procedure**

### 5.1 Application

- Prospective applicants should submit their **application form** and **required documents** (6.2) **via e-mail** to the address: [erasmusplus@btu.edu.ge](mailto:erasmusplus@btu.edu.ge) **from 2<sup>nd</sup> October to 26<sup>st</sup> October 2023** Any application received after the deadline will not be accepted;
- A confirmation e-mail will be sent after the application has successfully been submitted;

### 5.2 Required Documentation

*Students* candidates must provide the following documents:

- Copy of a valid ID card or passport;
  - Copy of a proof of registration at a Bachelor/Master/PhD programme at Business and Technology University (e.g. certificate of enrollment);
  - Copy of the transcripts of records, indicating university grades/marks for finished and/or current cycles of study;
  - Copy of official language certifications (if any) or self-certifications of language qualifications;
  - Proposed Learning Agreement (for 1<sup>st</sup> cycle students) signed by the applicant and Faculty Coordinator;
  - Motivation Letter (max 2 pages) in English including extracurricula activities (courses, seminars, conferences, published research, etc. ) and professional experience related to the fields of knowledge of the course;
  - Curriculum Vitae (max 2 pages) in English, including extracurricular activities (courses, seminars, conferences, published research, etc.) and professional experience related to the fields of knowledge of the courses. Please use the European template on <https://europass.cedefop.europa.eu/en/documents/curriculum-vitae/templates-instructions.iehtml>;
  - Official Document for Verification of fewer Opportunities or Self-Declared Circumstances:
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- ✓ *students in disadvantaged economic conditions based on income as established by individual national provisions (certificable or self-declarable)*
  - ✓ *students with disabilities or certifiable physical, health and mental problems according to individual national provisions (certificable or self-declarable)*
  - ✓ *students with minor children (self-declaration)*
  - ✓ *caregiver students (self-declaration)*
  - ✓ *working students (self-declaration)*
  - ✓ *students orphaned by at least one parent (self- declaration)*
  - ✓ *students who are children of victims of terrorism and organized crime (self-declaration)*
  - ✓ *professional student athletes (self-declaration)*
  - ✓ *students from ethnic, linguistic or religious minorities (self-declaration)*
  - ✓ *refugee students or asylum seekers (self-declaration)*
  - ✓ *students belonging to a socially vulnerable group or a national minority (self-declaration)*
  - ✓ *students with geographical barriers, living in remote areas, on small islands.... (self-declaration)*
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- Recommendation letters and other supporting documents in English, e.g. honours, awards, internship/work certificates, proof of disability if relevant.

## **Art. 6 Selection process**

6.1 The Selection process includes the following steps:

Eligibility check and evaluation/interview by Business and Technology University;

Business and Technology University will review the submitted applications and evaluate the technical components (eligibility requirements, full documentation, completeness and authenticity of documents attached) to identify the eligible candidates via interview, according with the following criteria, which have been jointly agreed by the partner university and the coordinating university:

<b>Type of Mobility / Criteria</b>	<i>Academic merit</i>	<i>Students with Fewer Opportunities</i>	<i>Oral Presentation</i>	<i>Motivation</i>
<i>Students</i>	<i>Max. 10 points</i>	<i>Max 1 points</i>	<i>Max. 10 points</i>	<i>Max. 10 points</i>

6.2 At the end of the selection procedure Business and Technology University Selection Committee will draft a ranking list of qualified candidates.