

## Erasmus + KA171 call: mobility for teachers in partner countries

### BTU – Tbilisi (Georgia)

#### Academic year 2023/2024. CPIFP Los Enlaces

The Erasmus+ KA1 action allows organizations to improve the quality of their teaching and learning processes through different mobility activities for both students and staff. In this way, they will improve those aspects of their organization that they consider necessary to provide quality education. Specifically, the KA171 action encourages mobility of students and teachers between EU countries and partner countries who cannot participate in the Erasmus+ program.

The CPIFP Los Enlaces was awarded **2 incoming international mobilities** for visiting teachers for the academic year 2023/2024 under the project nº **2022-1-ES01-KA171-HED-000073840**, from Business and Technology University (BTU) in Tbilisi (Georgia) to CPIFP Los Enlaces in Zaragoza (Spain).

This call describes the submission procedure, deadlines, and distribution criteria of the 2 incoming teacher mobilities.

### General conditions

## 1. Requirements for applicants

1.1. Applicants of the Erasmus+ KA171 mobilities shall:

- A. Be teaching staff (EQFM 5) at BTU in the academic year 2023/2024. Teachers who do not teach any EQFM subject are ineligible to participate, as no PhD or Masters subjects are taught at CPIFP Los Enlaces
- B. Demonstrate English proficiency at minimum B2 CEFR level, as defined under the Council of Europe's Common European Framework of Reference for Languages
- C. Hand in the documentation indicated in sections 6 and 10.

## 2. Distribution criteria and tasks

2.1. Each of the mobilities has the following restrictions and actions to be performed during the stay at CPIFP Los Enlaces:

2.1.1. Type 1: IT teachers. The subjects of the teaching should be, in order of priority for CPIFP Los Enlaces:

- 1) Amazon Web Services (AWS) concepts, AWS management, AWS development

- 2) DevOps
- 3) AI usage in IT
- 4) Web programming

2.1.2. Type 2: 3D teachers

2.1.3. Type 3: Digital marketing teachers.

2.2. The listed priority subjects are tentative and may be amended based on updates to the bilateral agreement between CPIFP Los Enlaces and BTU during the selection process.

2.3. All mobilities will teach 8 hours of teaching during the whole week.

### **3. Duration of the stay**

3.1. The mobility provides a grant for 7 days (5 days in CPIFP Los Enlaces and 2 travel days from Georgia).

3.2. The tentative mobility dates at CPIFP Los Enlaces are 13-17 November 2023, subject to modification pending agreement between the mobility departments at both institutions.

### **4. Amounts and payment modalities**

4.1. The mobilities are funded by the European Union, through the Spanish Service for the Internationalization of Education (SEPIE).

4.2. The grant contributes the following amounts to travel and subsistence costs:

- Travel aid: 530 euros.
- Subsistence cost: 160 euros per day, up to 7 days.

4.3. In the case a visa is required the beneficiaries, it must payed individually, and provide a copy to CPIFP Los Enlaces mobility department prior the travel. The mobility department of CPIFP Los Enlaces will provide an invitation letter to the beneficiary upon request.

4.4. CPIFP Los Enlaces will acquire a liability, accident, and health insurance for the 7 days of the stay of the participants.

4.5. 100% of the grant will be transferred to the awarded participant before the mobility. The participant must provide the final documentation and surveys after the mobility.

4.6. Grant amounts will be transferred in euros. Any currency exchange fees applied by banks during the transfer will be the responsibility of the awarded participant and will not be covered by CPIFP Los Enlaces.

## 5. Participation in European mobilities

- 5.1. Awardees are expected to assist in hosting incoming Spanish teachers during their reciprocal visits to BTU in April or May 2023.

## 6. Submission of applications

- 6.1. The submission of applications will be done online, using this [link](#).
- 6.2. Applications must be submitted online using this link between 11<sup>th</sup> September 2023 and 20<sup>th</sup> September 2023 at 12:00 (noon) inclusive both dates.



- 6.3. In addition to the online form, applicants must submit the following supplementary materials before the application deadline:
- 6.3.1. A list of merits, submitted using this [link](#).
- 6.3.2. All merits, numbered and scanned, sent in a compressed file by email to [movilidad@cpilosenlaces.com](mailto:movilidad@cpilosenlaces.com).
- 6.3.3. Proof that the participant is an academic staff at BTU during the 2023/2024 academic year and the type of tasks developed by the participant (as of the types described in section 2.1 of this document).

- 6.4. Applications submitted after the deadline will not be considered.

## 7. Selection procedure

- 7.1. Among all participants who submitted the request, the mobilities will be awarded to the participants of type 1 mobilities. In case of remaining mobilities, these will be awarded to type 2 and type 3 participants, in that order.
- 7.2. Participants will be ordered, in each list, according to the following criteria

### Criteria 1 - Academic merits (maximum 10 points)

Section 1	Description	Awarded points
Section 1.1. Ph.D. and Master	Ph.D. or Doctorate	3 points
	Extraordinary prize in a Ph.D.	1 point
	For every official master's degree	2 points

1.2. University degrees	For each 4-year degree	3 points
	For each 3-year degree	2 points

**Criteria 2 - Languages (maximum 7 points)**

Section 2	Description	Awarded points
Section 2.1. English level	Level C2 CEFR	3 points
	Level C1 CEFR	2 points
	Level B2 CEFR	1 point
Section 2.2. Spanish level	Level C2 CEFR	4 points
	Level C1 CEFR	3 points
	Level B2 CEFR	2 points
	Level B1 CEFR	1 point

**Criteria 3 - Publications (maximum 3 points)**

Section 3	Description	Awarded points
Section 3.1. Publications in books	Author	0.5 points
	Co-author	0.25 points
	3 or more authors	0.1 points
Section 3.2. Publications in scientific journals, magazines, or artistic outcomes	Author	0.2 points
	2 or more authors	0.1 points

In the case of books, in addition to the copy corresponding must submit a certificate from the publisher stating the title of the book, author/s, ISBN, legal deposit and date of first publication, and dissemination of these has been in bookstores or distribution centers in the case of educational books.

In the case of magazines, in addition to the copy corresponding must present a certificate stating the number of copies, distribution sites, and selling or scientific and educational association legally constituted to which the journal is the publication title, author / s, ISSN, or ISMN, legal deposit and release date.

**Criteria 4 – Expected detailed impact and dissemination (maximum 2 points)**

Applicants must submit a brief statement explaining how participation will enhance teaching at BTU and/or strengthen institutional ties between BTU and CPIFP Los Enlaces.

Applicants must provide a detailed description of expected impact and dissemination in order to be considered for selection. Applications without an impact statement will be disqualified.

## 8. Resolution of the notice

- 8.1. The provisional list of awardees will be published on 21 September 2023.
- 8.2. Between 21<sup>th</sup> September 2023, and 26<sup>th</sup> September 2023, inclusive, interested parties may claim the provisional resolution.
- 8.3. The final resolution of awarded applicants will be published on 27<sup>th</sup> September 2023.
- 8.4. Places will be allocated to applicants according to the criteria mentioned in section 7, for each type of mobility, in order (that is, type 1 mobilities will be allocated first, type 2 in second place and type 3 in third place).
- 8.5. Applicants not awarded will form a waiting list, sorted according to priority listings and points indicated in section 7.
- 8.6. CPIFP Los Enlaces will issue personalized invitation letters to support participants in completing BTU's required internal trip approval procedures.

## 9. Resignation

- 9.1. Applicants may resign from participation in the program by writing their resignation until 1<sup>st</sup> October 2023 inclusive and emailing [movilidad@cpilosenlaces.com](mailto:movilidad@cpilosenlaces.com)
- 9.2. If a selected participant resigns, the grant will be offered to the first applicant on the waiting list, who will have one school day to accept or reject the mobility opportunity. Failure to accept it, the mobility will be awarded to the next applicant on the waiting list until the end of the list of candidates in all waiting lists.

## 10. Documentation to be submitted by awarded participants in mobility

- 10.1. In addition to the merits listed in section 7, one month before the mobility the participants shall send to [movilidad@cpilosenlaces.com](mailto:movilidad@cpilosenlaces.com):
  - Copy of their visa (required if applicable)
  - Copy of their insurance (liability, accident, travel and health insurance)
- 10.2. The beneficiaries of mobility must sign documentation of the Spanish Service Internationalization of Education (SEPIE) associated with mobility.
- 10.3. At the end of the stay, beneficiaries must submit, within 15 days after the return date, the **original tickets or boarding cards**, original stay certificate signed and stamped by the host institution, and **memory** of the activities.

The submission of the application implies acceptance of all the terms of the bases present in this call.

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